



BYLAWS

LINCOLN COUNTY SKILLSUSA ALUMNI

PURPOSE

The purpose of the SkillsUSA Alumni shall be to assist in all ways of the Lincoln County SkillsUSA Club.

MEMBERSHIP

1. Members of the SkillsUSA Alumni shall be former students of a trade and industry program in the Lincoln County School System.
2. Members of the SkillsUSA Alumni shall pay annual dues payable during the August Alumni meeting. (Members may join at any time during the year provided they pay their dues.)
3. Alumni dues shall be \$20.00 per year.
4. Members should strive to increase membership by recruiting new members.

OBJECTIVES

1. The SkillsUSA Alumni will strive to help the Lincoln County SkillsUSA chapter during the school year and summer months.
2. The SkillsUSA Alumni will strive to provide scholarships to deserving SkillsUSA student members.
3. The SkillsUSA Alumni will strive to obtain industry partners with SkillsUSA to fund activities and/or scholarships. Industry partnerships with SkillsUSA levels shall be as follows:
 - a. Bronze \$100.00 - \$249.00
 - b. Silver \$250.00 - \$499.00
 - c. Gold \$500.00 - \$999.00
 - d. Platinum \$1000.00 and up

These Industry Partners will be recognized at the annual SkillsUSA Banquet.

ALUMNI OFFICERS

The SkillsUSA Alumni shall have four officers elected by the Alumni membership in August of every year. These officers shall be as follows:

1. President: The President shall preside over meetings, maintain order, lead the alumni membership toward SkillsUSA goals, and assure that the membership operates within its bylaws.
2. Vice President: The Vice-President shall act in the absence of the President.
3. Secretary: The Secretary shall record and keep the minutes of all Alumni meetings and report the minutes at each monthly meeting.
4. Treasurer: The Treasurer shall keep a record of all financial transactions of the Alumni memberships. This could include receiving monies, depositing monies, writing checks, and keeping and reporting the financial statement at each monthly meeting.

ALUMNI FUNDS

(Handling Of)

1. The SkillsUSA Alumni will maintain a checking and saving account at a local bank.
2. The Treasurer will keep an account of all financial activities of these accounts and report these activities at each monthly meeting.
3. The Alumni membership will vote on acceptance of the financial statement each month.
4. Any withdrawal from the Alumni accounts shall require action from the Alumni membership at a monthly meeting and shall require the signature of either the President or Vice President and the Treasurer.
5. In an emergency situation, funds may be obtained if all four Alumni Officers are in agreement that the withdrawal of funds is necessary. This action shall be reported at the next meeting.
6. Funds of the SkillsUSA Alumni shall be used mainly to pay for activities of the Lincoln County SkillsUSA Club and scholarships for deserving SkillsUSA students.
7. Each quarter (August, November, February, and May), the lead SkillsUSA Advisor and two SkillsUSA student officers shall review the Alumni financial statement and vote on acceptance of those statements. If they do not agree with the statements, the following steps will be taken. Step 1. The lead SkillsUSA advisor, all seven SkillsUSA student officers, and all Alumni Officers will review the statement(s) in question and try to come to an agreement. Step 2. If an agreement cannot be reached, the Alumni membership shall obtain the services of a local CPA to be chosen by County Finance Director. The decision of this third party CPA shall be final.

8. Monies needed by the SkillsUSA club should be requested by the lead SkillsUSA advisor and at least two SkillsUSA student officers at a monthly meeting or under the emergency situation clause.

RECORDS

1. Minutes and financial records shall be kept by the Alumni Secretary and Treasurer for five years.
2. A copy of the previous month's records shall be given to the lead SkillsUSA advisor at each monthly meeting; this will assure that two copies of the records exist in case one is lost.

INVOLVEMENT OF ADVISORS AND STUDENT OFFICERS

Other than stated previously, one SkillsUSA Advisor and two SkillsUSA student officers shall attend all Alumni Meetings. These persons will attend so that Alumni, SkillsUSA members, and advisors may remain aware of all aspects of the SkillsUSA organization and work toward common goals of our organization.